

APPENDIX A — SARTODOORS INTERIOR DOOR ASSEMBLY AND INSTALLATION CHECKLIST

Complete this checklist during installation and keep a copy. If you submit a warranty claim involving a fit, alignment, or performance issue, this record helps us evaluate it and speeds up resolution.

Checklist Item	Pass / Fail / N/A	Notes
PRE-INSTALLATION		
Rough opening width: door width + min. 2 in.	____ / Fail / N/A	Measured: ____
Rough opening height: door height + min. 1.5 in.	____ / Fail / N/A	Measured: ____
Opening plumb: max 1/8 in. deviation	Pass / Fail / N/A	
Wall thickness matches jamb depth	Pass / Fail / N/A	Wall: ____
Door slab inspected for damage on delivery	Pass / Fail / N/A	
Primed slab: all six surfaces painted with acrylic before install	Pass / Fail / N/A	
Door stored in conditioned space since delivery	Pass / Fail / N/A	
FRAME ASSEMBLY		
Frame assembled per SartoDoors instructions	Pass / Fail / N/A	
Frame square: diagonals equal within 1/8 in.	Pass / Fail / N/A	Diag: ____
Both jambs plumb	Pass / Fail / N/A	
Head jamb level	Pass / Fail / N/A	
Frame shimmed evenly: hinge side and lock side	Pass / Fail / N/A	
Shims secured before final fastening	Pass / Fail / N/A	
HINGES		
Hinges installed per instructions (mortised or surface-mount)	Pass / Fail / N/A	
All hinge screws fully driven — no stripping	Pass / Fail / N/A	
Door slab swings freely with no binding	Pass / Fail / N/A	
Reveal consistent around door perimeter (approx. 1/8 in.)	Pass / Fail / N/A	
HARDWARE		
Handle bore not re-drilled or modified	Pass / Fail / N/A	
Handle installed per instructions	Pass / Fail / N/A	
Latch extends and retracts smoothly	Pass / Fail / N/A	
Strike plate positioned: latch catches cleanly	Pass / Fail / N/A	
Lever operates without stiffness	Pass / Fail / N/A	
Privacy lock turn-button and exterior release pin tested	Pass / Fail / N/A	
Magnetic catch installed and aligned (if included)	Pass / Fail / N/A	
CASING AND TRIM		
Casing fitted to both faces, gaps within 1/8 in.	Pass / Fail / N/A	
FINAL		

SARTODOORS

Door closes and latches without force	Pass / Fail / N/A	
No contact with frame at top, hinge side, or lock side	Pass / Fail / N/A	
Customer demonstrated door operation and confirmed acceptance	Pass / Fail / N/A	

Order / Job Number:	
Installation Address:	
Door Model:	
Door Configuration:	Swing / French / Pocket / Barn / Bifold / Bypass / Hidden / Other
Date of Installation:	
Installer Name:	
Installer Contact (phone / email):	
Installer Signature:	
Date:	
Customer Name:	
Customer Signature:	
Date:	